Potter County Redevelopment Authority
Regular Monthly Meeting SEPTEMBER 22, 2025

MINUTES

The regular Monthly Meeting was called to order at 5:16 p.m., on Monday September 22, 2025, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Shawn Wolfinger, Ron Rapp and Jason Fourness.

Board Members absent: Jeff Wilcox and Loren Fitzgerald.

Others present: Rick Duzick.

OPENING

1.1. The Vice-Chairman called the meeting to order……..……Mr. Wolfinger

1.2. The Asst. Secretary-Treasurer called the roll…….…….……... Mr. Rapp

1.3..Approval of the August, 2025 Regular meeting minutes……..….Mr. Wolfinger

The August, 2025 Regular meeting minutes were approved as submitted. Motion by Ron Rapp and second by Jason Fourness, all in favor, motion carried.

1.4. Approval of the August, 2025 Bills…….……...…….…..……Mr. Wolfinger

The August, 2025 bills were approved as paid. Motion by Jason Fourness and second by Ron Rapp, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1.Personnel……..……...…….Mr. Wolfinger/Mr. Duzick

2.1.1 There were not any Personnel issues brought before the Board at this meeting.

2.2.General Administration… …….....Mr. Wolfinger/ Mr. Duzick
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2.2.1. Mr. Duzick showed the updated drone video for the Board to review. The Agency will forward copies of the video to business contacts in the area to help develop new economic interest in the community.

2.2.2. Mr. Duzick stated that Potter County held a meeting which included PA State Representatives to discuss the issues associated with the flooding damage caused last year in Potter County and delays in receiving emergency funding.

2.2.3. Mr. Duzick showed the Board pictures of the Dunkin Donuts construction site and of the vacant Rite Aid Building. The PCRA looks forward to assisting both companies in the future to develop their businesses in Coudersport.

2.3.Business and Finance…….Mr. Duzick

2.3.1. Mr. Duzick stated that the PCRA will be reviewing possible funding sources to assist with the opening of the new pharmacy in Coudersport.

2.3.2. Mr. Duzick gave an overview of the resolution to approve the write-off of long term Do to/Due From balances for PCRA accounts. This resolution was developed in cooperation with our current Auditor. Resolution #2025-09-01RA, was approved by the Board. A motion was made by Ron Rapp and a second by Jason Fourness. All were in favor. None opposed.

3. OTHER BUSINESS .....Mr. Wolfinger / Mr. Duzick

3.1.1. There was not an Executive Session for this month.

3.1.2. There was not any other business discussed.

4. CLOSING

4.1.1. Motion for Adjournment…..……..……..Mr. Wolfinger

There being no further business, Ron Rapp made a motion, and a second by Jason Fourness, to adjourn the meeting at 5:32 p.m. All were in favor.

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Ron Rapp Asst. Secretary-Treasurer