

MINUTES

The Regular monthly meeting of Housing Opportunities Corporation of Potter County was called to order at 5:00 pm, on Monday June 24, 2024, at 109 Market Street, Coudersport PA 16915

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, and Loren Fitzgerald.

Board Members absent: Ellen Russell.

Others present: John Wright and Rick Duzick.

OPENING

1.1.The Chairman called the meeting to order.....Mr. Wilcox

1.2.The Secretary called the roll.....Mr. Fitzgerald

1.3.Approval of the April, 2024, Regular meeting minutes.....Mr. Wilcox

The April, 2024 Regular meeting minutes were approved as submitted. Motion by Dennis Goodenough and second by Shawn Wolfinger. All in favor. None opposed.

1.4.Approval of the April and May, 2024 bills.....Mr. Wilcox

The April and May, 2024 bills were approved as paid. Motion by Dennis Goodenough and second by Loren Fitzgerald. All were in favor. None opposed.

2. OTHER BUSINESS.....Mr. Wright

2.1.1. After discussion with the Budget and Personnel committees with the full Board, the Fiscal year 2025 HOCPC budget was approved. The Board approved a raise of 5.9% and the budget as a whole. The motion was made by Shawn Wolfinger and a second by Loren Fitzgerald. All were in favor. None opposed.

2.1.2. Mr. Wright stated that the sale of the 407 West Street lot was finalized with a closing held at Acker & Larsen’s office. The sale was for \$25,000.

2.1.3. Mr. Duzick discussed the write-off of old tenants at Mountain View Apartments. A motion was made by Dennis Goodenough and a second by Shawn Wolfinger to write-off the tenant balances as presented. All were in favor. None opposed.

3. CLOSING

3.1.Motion for adjournment..... Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 5.05 p.m., on a motion by Loren Fitzgerald and a second by Shawn Wolfinger. All were in favor. None were opposed.

Loren Fitzgerald, Secretary