MINUTES

The Regular monthly meeting of Housing Opportunities Corporation of Potter County was called to order at 4:50 pm, on Wednesday February 19, 2025, at 109 Market Street, Coudersport PA 16915

Board Members present: Jeff Wilcox, Shawn Wolfinger, Ron Rapp, Jason Fourness and Loren Fitzgerald-phone.

Board Members absent: None.

Others present: Rick Duzick.

OPENING

1.1. The Chairman called the meeting to order.....……...……Mr. Wilcox

1.2. The Secretary called the roll…….……..…….……Mr. Fitzgerald

1.3. Approval of the January, 2025, Regular & Annual meeting minutes…...Mr. Wilcox

The January, 2025 Regular monthly and annual meeting minutes were approved as submitted. Motion by Shawn Wolfinger and second by Ron Rapp. All in favor. None opposed.

1.4. Approval of the January, 2025 Bills.……..……..…Mr. Wilcox

The January, 2025 bills were approved as paid. Motion by Shawn Wolfinger and second by Jason Fourness. All were in favor. None opposed.

2. OTHER BUSINESS……Mr. Wilcox/Mr. Duzick

2.1.1. Mr. Duzick stated that a site survey is being completed on and near the Mountain View project in Galeton. It is being completed to find the water source that has been entering our property from the hillside behind the complex.

2.1.2. Mr. Duzick stated that the fiscal year 2024 audit is on track for submission by the end of March 2025. The Auditor site visit was completed in February, 2025.

3. CLOSING

3.1. Motion for adjournment…….…… Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 5.25 p.m., on a motion by Shawn Wolfinger and a second by Ron Rapp. All were in favor. None were opposed.

_____

Loren Fitzgerald, Secretary