MINUTES

The Regular monthly meeting of Housing Opportunities Corporation of Potter County was called to order at 5:09 pm, on Monday April 14, 2025, at 109 Market Street, Coudersport PA 16915

Board Members present: Jeff Wilcox, Shawn Wolfinger, Loren Fitzgerald and Ron Rapp.

Board Members absent: Jason Fourness.

Others present: Rick Duzick and Dawn Gee.

OPENING

1.1. The Chairman called the meeting to order.....……...……Mr. Wilcox

1.2. The Secretary called the roll…….……..…….……Mr. Fitzgerald

1.3. Approval of the March, 2025, Regular meeting minutes…….…….....Mr. Wilcox

The March, 2025 Regular monthly meeting minutes were approved as submitted. Motion by Loren Fitzgerald and second by Shawn Wolfinger. All in favor. None opposed.

1.4. Approval of the March, 2025 Bills.……..……..…Mr. Wilcox

The March, 2025 bills were approved as paid. Motion by Loren Fitzgerald and second by Shawn Wolfinger. All were in favor. None opposed.

2. OTHER BUSINESS……Mr. Wilcox/Mr. Duzick

2.1.1. Mr. Duzick stated that a site survey was completed for the property behind the Mountain View project in Galeton. Mr. Duzick and Dan Weidner of the PCHA Maintenance Staff walked the site and then gave a copy of the plan to the Administration of the Baptist Church for review. A meeting date will be set in the future to discuss excavation.

2.1.2. Mr. Duzick offered the mowing bids for the Mountain View project for review and approval by the Board, The Board approved the mowing contract for the 2025 and 2026 mowing seasons to William Williammee at a per rate mow of $ 130 for 2025 and 2026 and Clay Louden- Galeton Lots 1& 2 for $15 each for 2025 and 2026. A motion was offered by Shawn Wolfinger and a second by Ron Rapp to accept the bids as presented in Resolution 2025-04-01-HOCPC. All were in favor. None opposed. Motion passed.

3. CLOSING

3.1. Motion for adjournment…….…… Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 5.20 p.m., on a motion by Loren Fitzgerald and a second by Jeff Wilcox. All were in favor. None were opposed.

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Loren Fitzgerald, Secretary