

MINUTES

The regular Monthly Meeting was called to order at 4:16 p.m., on Monday, March 21, 2022, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough- Zoom, Loren Fitzgerald and Ellen Russell.

Board Members absent: None.

Others present: John Wright and Rick Duzick.

OPENING

1.1. The Chairman called the meeting to orderMr. Wilcox

1.2. The roll was called Mr. Fitzgerald

1.3..Approval of the January Regular and Annual, 2022 meeting minutesMr. Wilcox

The January regular monthly and annual 2022 meeting minutes were approved as submitted. Motion by Loren Fitzgerald and second by Shawn Wolfinger, all in favor, motion carried.

1.4. Approval of the January and February 2022 bills.....Mr. Wilcox

The January and February 2022 bills were approved as paid. Motion by Ellen Russell and second by Shawn Wolfinger, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1. Personnel..... Mr. Wright

2.1.1 Mr. Wright had a brief discussion with the Board pertaining to continued review of personnel replacement options going forward. He also discussed the change in work schedule for employees and in-house hours effective May 2022.

2.2.General Administration.....Mr. Wright/Mr. Duzick

2.2.1. None.

2.3.Business and Finance..... Mr. Wright

2.3.1. Mr. Wright stated that the Tractor Supply well monitoring process has been completed and DEP is reviewing the samples. The Tractor Supply site group, Primax will continue to update our agency on the progress. The Potter Pak sale has been completed and the loan that PCRA had with Juniata Bank has been paid.

3. OTHER BUSINESSMr. Wilcox / Mr. Wright

3.1.1. The Board did not hold an Executive Session pertaining to property sites.

3.1.2. The Chairman appointed the following Board Members to the Personnel Committee for the calendar year 2022: Chairman- Dennis Goodenough, Member- Jeff Wilcox, and Alternate- Loren Fitzgerald. The Chairman appointed the following Board Members to the Budget Committee for calendar year 2022: Chairman- Ellen Russell, Member- Shawn Wolfinger, and Alternate- Dennis Goodenough. The Chairman appointed the following Board Members to the Industrial Development Committee: Chairman- Ellen Russell, Member- Loren Fitzgerald, and Alternate - Shawn Wolfinger. Motion was made by Shawn Wolfinger and a second by Loren Fitzgerald. Motion carried.

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wilcox

There being no further business, Loren Fitzgerald made a motion, and a second by Shawn Wolfinger, adjourned the meeting at 4:32 p.m. All were in favor.

Loren Fitzgerald, Secretary