

MINUTES

The regular Monthly Meeting was called to order at 4:16 p.m., on Monday, April 18, 2022, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, and Ellen Russell.

Board Members absent: Dennis Goodenough and Loren Fitzgerald.

Others present: John Wright and Rick Duzick.

OPENING

1.1. The Chairman called the meeting to orderMr. Wilcox

1.2. The roll was calledMs. Russell

1.3..Approval of the March 2022 regular monthly meeting minutes.....Mr. Wilcox

The March 2022 regular monthly meeting minutes were approved as submitted. Motion by Ellen Russell and second by Shawn Wolfinger, all in favor, motion carried.

1.4. Approval of the March 2022 bills.....Mr. Wilcox

The March 2022 bills were approved as paid. Motion by Shawn Wolfinger and second by Ellen Russell, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1.Personnel..... Mr. Wright

2.1.1 Mr. Wright told the Board that the Agency will be going back to regular work hours and schedule of operation as of May 1, 2022. Adjustments will be made as needed to keep the office operational.

2.2.General Administration.....Mr. Wright/Mr. Duzick

2.2.1. None.

2.3.Business and Finance..... Mr. Wright

2.3.1. Mr. Wright stated that Tractor Supply is waiting on DEP review of monitoring tests taken on our site, to allow progress to move forward with the project.

3. OTHER BUSINESSMr. Wilcox / Mr. Wright

3.1.1. The Board did not hold an Executive Session pertaining to property sites. Mr. Wright discussed during open meeting that he was going to continue to review possible locations and reach out to contacts for future development of business sites in the community. He stated he would bring back the necessary information for the Board to review.

3.1.2. Mr. Wright requested the Board to develop a resolution-2022-04-01RA to add the current Potter County Commissioners to the Reuse checking and savings account. A motion was offered by Shawn Wolfinger and a second by Ellen Russell to add the Potter County Commissioners to the Reuse accounts and to have any current PCRA Board Member to sign the updated signature cards as needed. The motion was approved. All were in favor. None were opposed.

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wilcox

There being no further business, Jeff Wilcox made a motion to adjourn the meeting at 5:11 p.m. All were in favor. None opposed.

Ellen Russell Asst. Secretary-Treasurer