MINUTES

The Special monthly meeting of the Potter County Housing Authority was opened at 9:05 a.m. on Tuesday, December 24, 2024, at 109 Market Street, Coudersport PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Loren Fitzgerald, Ron Rapp and Jason Fourness-phone.

Board Members absent: None.

Others present: John Wright and Rick Duzick.

OPENING

1.1. The Chairman called the meeting to order.....Mr. Wilcox

1.2. The Secretary shall call the roll.....Mr. Fitzgerald

1.3. The meeting shall be open to the public for questions and comments on the agenda with a 3-minute limit per person.....Mr. Wilcox

There were no public questions or comments.

2. ITEMS OF DISCUSSION

2.1. Personnel.....Mr. Wilcox//Mr. Wright

2.1.1. Mr. Fourness was motioned into the Housing Authority as a Board Member in a prior meeting.

2.2. General Administration

2.2.1. The Board went into Executive Session to discuss a Personnel matter. Upon leaving the Executive Session, the Board accepted The Personnel Committees recommendations to finalize and resolve the current subjects brought before the Board. A motion was offered by Shawn Wolfinger and a second by Loren Fitzgerald to accept the recommendations offered by the Personnel Committee. All were in favor. None opposed. The Session opened at 9:09 a. m. and closed at 9:45 a.m.

3. CLOSING

3.1. Motion for adjournment..... Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 9:53 a.m., on a motion by Jeff Wilcox, Chairman. All were in favor. None were opposed.

Loren Fitzgerald, Secretary