

MINUTES

The Regular Monthly meeting was called to order at 4:05 pm, on Monday, November 16, 2020, at 109 Market Street, Coudersport.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough- Boardroom Loren Fitzgerald and Ellen Russell-(conference room phone).

Board Members absent: None.

Others present: John Wright, Rick Duzick, Haley Kines-Boardroom Paul Heimel,-P.C. Commissioner-(conference room phone).

1. OPENING

1.1.The Chairman called the meeting to order.....Mr. Wilcox

1.2.The roll was called Mr. Wolfinger

1.3.Approval of meeting minutes-None.....Mr. Wilcox

1.4.There were no public questions or comments. Pam Payne was invited into the Executive Session to protect the confidentiality of her inquiry.

2. ITEMS OF DISCUSSION

2.1 Personnel.....Mr. Wright

2.1.1. Board Member review-personnel changes, appointments-positions. Executive Director advised a committee to review inevitable changes anticipated in the coming year.

2.1.2. Review options and alternatives going forward-Executive session adjourned with no official action on personnel.

2.2. General Administration.....Mr. Wright

2.2.1. Board Member introductions – New board members were introduced.

2.2.2. Review South East Street Real Estate negotiations-Executive Session. The lot will be listed with Trails End Realty and added to the multi list.

2.3.Business and Finance.....Mr. Wright

2.3.1. HUD financial update- Audit update PCHA site-work complete.

2.3.2. Update project work. The FH & HH renovations are progressing. The flooring project once complete will close out the projects updating.

2.3.3. Honeoye Haven Service Coordinator program funding/termination. Certification Motion to terminate Service Coordinator position. Motion by Shawn Wolfinger, second by Dennis Goodenough, all in favor, motion carried.

3. OTHER BUSINESS.....Mr. Wilcox/Mr. Wright

3.1.1. Update on Office lease request work & update Real Estate decisions. The current status of real estate was discussed.

3.1.2. UFT and RWII submission of USDA Management Plan/update leases.

4. CLOSING

4.1.Motion for adjournment.....Mr. Wilcox

There being no further business, the meeting was adjourned at 5:15 pm. Motion made by John Wright, and second by Shawn Wolfinger, all were in favor.

Loren Fitzgerald, Secretary