

MINUTES

The Regular Monthly Board Meeting was called to order at 4::01 pm, on Tuesday February 19, 2024, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, Ellen Russell and Loren Fitzgerald-phone.

Board Members absent: None.

Others present: John Wright, Rick Duzick, Robert Rossman-P.C. Commissioner, Bill Daily-Citizen, Linda Lane-Citizen and Denny Thomas-Citizen.

1. OPENING

1.1.The Chairman called the meeting to order..... Mr. Wilcox

1.2.The Asst. Secretary-Treasurer called the role.....Ms. Russell

1.3.Approval of the January, 2024 Regular and Annual meeting minutes.....Mr. Wilcox

The January, 2024 Regular and Annual meeting minutes were approved as submitted. Motion by Shawn Wolfinger and second by Ellen Russell. All were in favor, motion carried.

1.4. Approval of the January, 2024 Bills.....Mr. Wilcox

The January, 2024 bills were approved as paid. Motion by Loren Fitzgerald, second by Shawn Wolfinger. All were in favor, motion carried.

1.5. Mr. Thomas, Ms. Lane and Mr. Daily offered information on a community project they are interested in developing. The Committee is reviewing the possibility to develop outside Pickleball Courts in the Coudersport area. The Committee is currently working on the design and budget for the project. They contacted the Agency to see if there could be any land available at any of our sites for this type of development. The Board offered some possible funding and assistance sources and agreed that the project could be good for the community, with the current interest level. The Committee stated that they could make available additional information for the Agency to review on the project.

2. ITEMS OF DISCUSSION

2.1.Personnel.....Mr. Wright/Mr. Duzick

2.1.1. There were not any personnel matters discussed.

2.2.General Administration..... Mr. Goodenough/Mr. Wright/Mr. Duzick/Staff

2.2.1. Mr. Wright stated that at the Quarterly HUD Peer to Peer meeting the Agency reviewed general requirements of the new housing regulations called HOTMA. Mr. Wright stated that our office forwarded information upon the request of the HUD Pittsburgh Office, pertaining to current issues with and possible resolutions for implementing the program.

2.2.2. Mr. Goodenough discussed the PA DCED C2P2 program and how it can assist communities and non-profits with funding to develop recreation, parks and conservation projects. He stated that this funding may be an option for the Group trying to develop the Pickleball Courts. Mr. Goodenough also stated that he has been in contact with the County and they are developing a Site promotion program tied to GIS that offers information on properties in the County.

2.3. Business and Finance.....Mr. Wright/Mr. Duzick

2.3.1. Mr. Duzick stated that the firm of Polcari & Co has submitted the FY22 audit to HUD REAC and to the Audit Clearinghouse for review. The Agency has continued to forward financial data to the Auditor to complete the FY23 audit.

2.3.2. Mr. Wright stated that the bid request for the FH floor upgrade are being terminated at this time The Agency will review the cost and scope of the project and develop bid documents that offer placement of high grade carpet in place of vinyl flooring in common floor areas. Review of scope and cost of the project is ongoing.

3. OTHER BUSINESS.....Mr. Wilcox/Mr. Wright/Mr. Duzick

3.1.1. The Board did not go into Executive Session. Mr. Wright stated that our Solicitor did not have any updated material pertaining to the Coudersport Municipal Authority legal actions. He reiterated to the Board that the Agency is paying the current bills at the old sewer rate. Mr. Wright stated that the Court of Common Pleas is requiring the PCHA to place \$14,400 in an escrow account held by the Potter County Prothonotary for possible costs pertaining to the Municipal Authority legal issue brought before the Court.

3.1.2. Discussion was continued by the Board pertaining to the County's new GIS Site program and the assistance it could possibly help with housing and economic development in the County.

4. CLOSING

4.1. Motion for adjournment.....Mr. Wilcox

There being no further business, Dennis Goodenough made a motion and a second by Shawn Wolfinger to adjourn the meeting at 5:05 pm. All were in favor.

Loren Fitzgerald, Secretary