

MINUTES

The Annual meeting of the Potter County Housing Authority was called to order at 4:00 pm, on Tuesday, January 18, 2022, at 109 Market Street, Coudersport.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, Ellen Russell, and Loren Fitzgerald by Zoom.

Board Members absent: None

Others present: John Wright, Rick Duzick and Paul Heimel by Zoom.

1. OPENING

1.1. The Chairman called the meeting to order.....Mr. Wilcox

1.2. The roll was called..... Mr. Fitzgerald

1.3. There were no public questions or comments.

2. ELECTION OF OFFICERS

Chairman: **Jeff Wilcox**

Vice Chairman: **Shawn Wolfinger**

Treasurer: **Dennis Goodenough**

Secretary: **Loren Fitzgerald**

Assistant Secretary/Treasurer: **Ellen Russell**

Motion made by Dennis Goodenough, second by Shawn Wolfinger to accept the appointed Officers; all in favor, motion carried for calendar year 2022.

3. APPOINTMENT OF SOLICITOR

Solicitor: **Ann Leete** Rate \$200.00/ hour

Solicitor: **Acker & Larsen Law Firm** Rate \$250/ hour (real estate)

Motion made by Dennis Goodenough, second by Shawn Wolfinger, all in favor, motion carried for calendar year 2022.

4. APPOINTMENT OF DEPOSITORIES:

The following financial institutions have been designated as depositories for use by Coudersport Corporation: Citizens & Northern Bank, Northwest Savings Bank, Juniata Valley Bank, and other investment agencies as needed.

Motion made by Shawn Wolfinger, second by Ellen Russell, all in favor, motion carried for calendar year 2022.

5. DATE, TIME, AND LOCATION OF MEETING:

The regular monthly meeting of the Potter County housing Authority will be held on the third Monday of every month as needed, at 4:00 p.m., with the exception of January and February's meeting which will be held on the third Tuesday, in the Board Room at the Authority's office located at 109 Market Street, Coudersport, PA

Motion made by Shawn Wolfinger, second by Ellen Russell, all in favor, motion carried for calendar year 2022.

6. APPOINTMENT OF COMMITTEES:

Budget Committee:

Chairman
Member
Alternate

Personnel Committee:

Chairman
Member
Alternate

The Chairman will appoint the Members at a later meeting for calendar year 2022.

7. CLOSING:

7.1.Motion for adjournment.....Mr. Wilcox

There being no further business, the meeting was adjourned at 4:05. A motion was made by Dennis Goodenough, and a second by Shawn Wolfinger, all were in favor, motion passed.

Loren Fitzgerald, Secretary