

MINUTES

The regular meeting of HOCPC was called to order at 5:29 pm, on Tuesday, January 17, 2023, at 109 Market Street, Coudersport PA 16915

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough and Ellen Russell-zoom.

Board Members absent: Loren Fitzgerald.

Others present: John Wright and Rick Duzick.

1. OPENING

1.1.The Chairman called the meeting to order.....Mr. Wilcox

1.2.The roll was called.....Ms. Russell

1.3.Approval of December, 2022 minutes.....Mr. Wilcox

The December 2021 minutes were approved as submitted. Motion by Dennis Goodenough and second by Shawn Wolfinger. All in favor. None opposed.

1.4.Approval of December, 2022 bills.....Mr. Wilcox

The December 2022 bills were approved as submitted. Motion by Dennis Goodenough and a second by Shawn Wolfinger. All were in favor. None opposed.

2. OTHER BUSINESS.....Mr. Wright

2.1.1. The Board approved the PA Department of labor and Industry Bidding thresholds as submitted for calendar year 2023. The bidding levels are as follows: Contracts or purchases under \$12,200—no formal bidding or quote; Contracts or purchases between \$12,200 and \$22,500—requires 3 phone/written quotes; Contracts and purchases over \$22,500—requires public bidding. A motion was given by Dennis Goodenough and a second by Shawn Wolfinger to accept the updated bidding levels. All were in favor, none opposed.

2.1.2. The Board approved Resolution #2023-01-HO for selection of trash dumpster service at Mountain View Apartments for a 3 year term. The selected vendor is Casella Waste Management offering a 4 yard dumpster with once a week pickup service. A motion was given by Dennis Goodenough and second by Shawn Wolfinger to accept the bid as presented. All were in favor. None opposed.

3. CLOSING

3.1. Motion for adjournment..... Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 5:30 p.m., on a motion by Dennis Goodenough and a second by Shawn Wolfinger. All were in favor. None were opposed.

Ellen Russell, Asst. Secretary-Treasurer